

NORTHWESTERN COUNSELING & SUPPORT SERVICES  
107 FISHER POND ROAD  
ST. ALBANS VT 05478

## **BOARD OF DIRECTORS MEETING MINUTES**

**DECEMBER 7, 2022**

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**Present:** Jim McMillan, David Hutchinson, Betty Charron, Ken Gagne, Rob Hirss, David MacCallum, Meg Marshall, Jason Minor, Angela Poirier, Carl Rosenquist, Dan Thompson, Tony Treanor

**Excused:** Elaine Carpenter, Sara Kittell

**Staff:** Emily Richards, Todd Bauman, Stacey Remillard, Joe Halko, Derek Hoy, Danielle Mitchell, Belinda Bessette, Kim McClellan, Ryan Davis,Carolynn Hatin, Katie Cyr  
KBS Staff Members: Greg Sargent

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**Minutes received and meeting called to order by Jim McMillan at 5:52pm.**

**Motion was made to approve October and November minutes as presented by Dan Thompson. Second by Angela Poirier. All in favor.**

### **Financial Audit Report**

Greg reported out that we are finishing up the audit. We are not completely done, but we are months ahead of where we have been in the last few years. This are looking good. They are moving toward offering a unqualified opinion. All the changes and improvements we have made in the past year have paid off.

### **Executive Director Report**

We are scheduled to close on the purchase of 6 Home Health Circle on Friday. Our designation process is going well. At the exit interview we heard a lot from the reviews about our alignment and communication across the agency. There was a lot of positive feedback.

We will be holding a special board meeting tomorrow. We have four items we need to vote on.

Todd wanted to recognize Carolynn, Ryan and Katie and their teams for all their work to get us on track and have a successful audit. As well as position themselves for great things in the future.

### **New Business**

Jim wanted to thank all the board members who made it to the interview for the designation process.

**Motion to adjourn was made by Dan Thompson. Seconded by Carl Rosenquist. All in Favor.**

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**Meeting adjourns at 6:35pm**

Minutes recorded by:

Emily Richards

Executive Coordinator