

NORTHWESTERN COUNSELING & SUPPORT SERVICES
107 FISHER POND ROAD
ST. ALBANS VT 05478

BOARD OF DIRECTORS MEETING MINUTES

JANUARY 4, 2023

Present: David MacCallum, Tony Treanor, Meg Marshall, Ken Gange, Anjanette Watson, Dan Thompson, Rob Hirss, Jim McMillan, Casey Toof, Andrea Patrick-Baudet

Excused: Angela Poirier, David Hutchinson,

Staff: Emily Richards, Todd Bauman, Kim McClellan, Sam Thomas, Stacey Remillard, Joe Halko, Derek Hoy, Danielle Mitchell

Presenters: Shireen Hart

Minutes received and meeting called to order by Jim McMillan at 5:33pm.

Motion was made to approve both December minutes as presented by Dan Thompson. Second by Tony Treanor. All in favor. Andrea abstained

Presentation:

Nonprofit Designated Agency Board Governance Law & Responsibilities.

Emily will e-mail out the slides from the presentation

Executive Director Report

The Friday before Christmas, we had that bad storm hit us. The governor issued an order to close all state office at 1pm and have everyone off the roads by 4pm for all unnecessary travel. We did the same. We have based all decisions we have made during the last two year on what the state is doing and recommending, so this seems to fit right along with that process. We wanted to ensure we were sticking to our number one value which is safety. The director team did a great job and moved quickly. Everything seems to run very smoothly even as we navigated the loss of power at residential sights. Joe Halko received the Rotary Citizen of the year award. The ceremony was wonderful, everyone had great things to say about Joe. It is a well deserved honor.

Financial Report

Audit is done, Derek emailed out the packet with notes. We do have of 9% gain which is high then in past years, but as discussed in executive we have been fixing our AR issues over the last 3 years so if you average out our numbers, they look very good. We are making good investments with our funds to help us have an infostructure that makes us a stronger agency. Once the audit it is voted on and approved, KBS will submit it to the state and it will become final.

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Motion to approve the audit as presented made by Tony Treanor. Seconded by Ken Gange. All in Favor.

New Business

All board members should have received a binder with board information. One item that was included was three forms that we need each board member to fill out and get back to Emily. Mail it back, stop in, just let me know how I can help. If you did not get it please let Emily know.

Rob wanted to share that the Soar holiday show was amazing and a treat to see, the enthusiasm was amazing.

Motion to adjourn was made by Dan Thompson. Seconded by Casey Toof. All in Favor.

Meeting adjourn at 6:52pm

Minutes recorded by:

Emily Richards

Executive Coordinator