

NORTHWESTERN COUNSELING & SUPPORT SERVICES
107 FISHER POND ROAD
ST. ALBANS VT 05478

BOARD OF DIRECTORS MEETING MINUTES

APRIL 7, 2021

Present: Rob Hirss , David MacCallum, Tony Treanor, Jason Minor, David Hutchinson, Jim McMillan, Meg Marshall, Sara Kittell, Ken Gange, Carl Rosenquist, Elaine Carpenter

Excused: Angela Poirier, Betty Charron,

Staff: Emily Richards, Todd Bauman, Steve Broer, Stacey Remillard, Joe Halko, Derek Hoy, Danielle Mitchell, Kim McClellan , Amy Johnson, Margaret Maley, Addie Hornick

Minutes received and meeting called to order by Jim McMillan at 5:38pm.

Tony Treanor suggested one edit around the 990 information. There is a spelling error, It does not need to be filled by May 15th but filed by May 15th.

Motion was made to approve March minutes as presented by Jason Minor. Second by David Hutchinson. All in favor.

Presentation

Presentation given on the H.E.A.R.T program which is part of the NCSS Parent Child Center by Amy, Margaret and Addie.

Executive Director Report

At the last board meeting there were a lot of questions around the developmental service accounts receivable. Kim shared a little bit of the story by hind the numbers. This is all based on the wavier rate, which means each month items are submitted, and the rate varies so there is a lot of adjustments that need to be made. This process has changed with payment reform, so it will be based on a monthly rate that is the same across all clients, so we will not have to make as many adjustments going forward.

Financial Report

September is not closed yet. We are on the verge; a lot of staff and time have been allocated to getting this done. We have done an accrual/ billing model and cash/deposit model analysis. This has given us a very strong estimate of where we stand for the year. Directors did meet on Friday to talk about reinstating some of the things that we have pulled back during the COVID months such as tuition reimbursement.

Old Business

Diversity survey is out and we would really appreciate it if you all take it, [WE] Thrive is going well, we would like you all to know that you are welcome at any of our activities, the next [WE]

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Thrive Together will be May 6th. Rob Hriss will be joining the behavioral health standing committee.

New Business

There will be in “ice cream truck” at 107FR on Thursday 3:30pm - 7:30pm and Friday 7am – 9am. Please join us. Thank you for the stories that are being shared in the board reports.

Motion to adjourn was made by Carl Rosenquist. Seconded by Ken Gagne. All in Favor.

Meeting adjourn at 6:40pm

Minutes recorded by:

Emily Richards

Executive Coordinator