

NORTHWESTERN COUNSELING & SUPPORT SERVICES  
107 FISHER POND ROAD  
ST. ALBANS VT 05478

## BOARD OF DIRECTORS MEETING MINUTES

APRIL 3, 2019

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**Present:** Jeff Moreau , Sara Kittell, Anjanette Watson, Dan Thompson, Tony Treanor, Ken Gagne, Angela Poirier, Carl Rosenquist, Jim McMillan, Betty Charron (Non Board Member), David MacCallum (Non Board Member)

**Excused:** Elaine Carpenter, Rob Hirss, Jason Minor

**Staff:** Emily Richards, Todd Bauman, Tim Gallagan, Danielle Lindley

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**Minutes received and meeting called to order by Jim McMillan at 5:47pm.**

**Dan Thompson made a motion to approve the minutes. Carl Rosenquist second. All in favor.**

### **Executive Director Report**

National Conference was last week a team went again this year. This is one time a year where organizations like ours get together and we all have the chance to network. This year's theme was there is lots of change hitting our services, so how do you set your organization and staff up for great success. It was nice to meet and talk to other people who are feeling the same way we do on issues. It did feel like we are in a better place than other states. Todd was picked to represent the state of Vermont on a panel that presented on the changes we are facing and he did a very good job.

We as a DA system have hired a gentleman named Richards Edtley, to help us present our self as one. He is going to come and help us tell our story better.

Bayview Adult crisis bed update - Last month Rob encouraged us to dig deeper around the quality of the ground of the property and check for environmental issues. We had a "phase one" test done and then had a company check out the report. We were told based on that test there is no need to test any further. We still are waiting on a few inspections. We are on track to be ready and up in running in time for the end of current crisis bed lease and will not have any laps in service.

The OneCare Grant that we submitted was not approved. This grant request was to help fund our position that is embedded in the ED at NMC as well put another staff there to offer more coverage. We do have a meeting with OneCare to talk about ways we can make the presentation better so we can use for other proposals.

NMC went through their Community Needs Health Assessment. They have invited us, home health and, NOTCH to a presentation of the results. Jim, Anjanette, Kenny and the directors are going to go. The event is April 18<sup>th</sup>. We will work with them to come up with a plan to address the results.

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We are working on keeping our strong partnerships with the NOTCH. Our leadership teams are meeting on the 23<sup>rd</sup> so we can increase the partnership. It is a partnership that we need to keep going.

### **Financial Report**

Tim reviewed the financial; highlight packet that was given out. We are up a little bit on the year. With the nicer weather coming we will be taking on a few of our outside capital projects. Our self-funded health insurance has a decrease from last year. DS is in the process of payment reform and some recommendations have been given to DAIL. We are starting to put together one page documents that will help show our areas of success and help us secure funding from outside sources.

### **Executive Board Report**

Todd and Tim did a great presenting all the items that were discussed in the executive meeting.

### **New Business**

Per Elaine's request we are going to start having direct staff do some little presentations on their work and programs. Melissa Gaudio will present at our next meeting

Carl filled in the board a little bit on the child care bill he has been working on.

**Motion to adjourn was made by Dan Thompson. Second by Tony Treanor. All in Favor**

### **Meeting adjourn at 7:15pm**

Minutes recorded by:

Emily Richards

Executive Coordinator