

NORTHWESTERN COUNSELING & SUPPORT SERVICES
107 FISHER POND ROAD
ST. ALBANS VT 05478

BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 6, 2023

Present: Jim McMillan, David Hutchinson, Ken Gagne, Rob Hirss, David MacCallum, Meg Marshall, Jason Minor, Angela Poirier, Dan Thompson, Tony Treanor, Andrea Patrick-Baudet, Elaine Carpenter

Excused: Anjanette Watson, Casey Toof

Staff: Emily Richards, Todd Bauman, Stacey Remillard, Joe Halko, Derek Hoy, Danielle Mitchell, Belinda Bessette, Kim McClellan, Samantha Thomas, April Mathieu, Ryan Davis, Katie Cyr

KBS Staff Members: Greg Sargent

Minutes received and meeting called to order by Jim McMillan at 6:35pm.

Motion was made to approve November minutes as presented by Tony Treanor. Second by Angela Poirier. All in favor. One abstention.

Financial Audit Report

Greg reported out that we are finishing up the audit. We are offering a unqualified opinion. There will be no management letter this year. We are back on to the proper timeline and this is due to the hard work of the NCSS team.

Motion was made to approve the audit as presented by Ken Gagne. Second by Angela Poirier. All in Favor.

Executive Director Report

Todd wanted to thank Ryan and Katie for their hard work and dedication to this audit and the work we do. He also wanted to thank Jim and Tony as this is their last meeting of their term before they take a year's break. A special thank you to Danielle who will be leaving at the being of the year. Thank you for your 18 years of service and you have done great work here and it has been a pleasure. One last shout to Jason and Elaine will be the new board members this coming year.

We wanted to also give a CCBHC update. We did not get the grant but will apply again in the next go round. The state is still moving forward toward the CCBHC model. They picked two agencies Clara Martin and Rutland to help them "kick the door open" for others to follow. We would like to be one of the next ones to get on board. We will be looking to redesign our agency to align with this organizationally. The question was asked – Is this a federal model? Yes, it is, it is similar to the FQHC. We have met with our leadership team and shared the idea of the redesign. We have been positioning ourselves for this with our implementation of Sage, Paycom, our EMR and KPI systems. This will impact the position that Danielle is leaving, but

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we are not sure exactly what we would need yet. We are working through this process to make sure that we find the best fit for where we are headed. Todd appointed Matt Habendank as the interim CYF division director as we work through this process.

We just had our legislative breakfast, and it went so well. Wanted to thank Elaine and Anjanette for speaking and sharing their stories.

New Business

Jim wanted to thank everyone and tell everyone what an honor it has been to be the president of the this board.

Motion to adjourn was made by Tony Treanor. Seconded by David Hutchinson. All in Favor.

Meeting adjourns at 7:00pm

Minutes recorded by:

Emily Richards

Executive Coordinator