

NORTHWESTERN COUNSELING & SUPPORT SERVICES
107 FISHER POND ROAD
ST. ALBANS VT 05478

BOARD OF DIRECTORS ANNUAL MEETING MINUTES

NOVEMBER 5, 2025

Present: Angela Poirier, Jason Minor, Dan Thompson, Elaine Carpenter, David Hutchinson, David MacCallum, Casey Toof

Excused: Anjanette Watson, Andrea Patrick-Baudet, Jim McMillian, Meg Marshall, Ken Gange

Guests: Staff and Community Members

Welcome

Danielle Roberts welcomed staff, community, and board members to the 2024 NCSS Annual Meeting and Recognition Dinner.

Minutes received and meeting called to order by Angela Poirier at 6:37 pm.

Motion to approve the minutes from the October 1, 2025, Board Meeting made by Dan Thompson. Second by Elaine Carpenter. All in Favor.

Angela Poirier recognized the board member who is retiring from the board after serving for the past 6 years: Meg Marshall, David Hutchingson and Daivd MacCallum.

Board Members who have completed a 1st term

Angela Poirier recognized Andrea Patrick-Baudet and Casey Toof who have completed a three-year term. Casey Toof has requested to serve a 2nd three-year term on the board.

Motion to reconfirm Casey Toof to serve a three-year term commencing January 1, 2026, through December 31, 2028 made by Dan Thompson. Second by Jason Minor. All in favor.

Election of New Board Members

The Executive Committee recommends the following individual as a new Board Member to serve a three-year term commencing January 1, 2026, through December 31, 2028. They are Rob Hirss and Lisa Whittemore.

Motion to elect Rob Hirss and Lisa Whittemore as new Board Members made by Dan Thompson. Second by David Hutchinson. All in favor.

Election of New Officers:

The following Board Members have requested to serve another term on the Executive Committee:

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- Angela Poirier to remain as President.
- Jason Minor to remain as Vice President.
- Dan Thompson to remain as Treasurer.
- Elaine Carpenter to remain as Secretary.
- Jim McMillan as Member at Large

May I have a motion to appoint the slate of officers as presented, commencing January 1, 2026, through December 31, 2026?

Motion to appoint the slate of Officers as presented, Commencing January 1, 2026 through December 31, 2026 made by David Hutchinson. Second by Casey Toof. All in favor.

Motion to adjourn annual meeting made by Dan Thompson. Second by David Hutchinson. All in favor.

Minutes recorded by:
Emily Richards
Executive Coordinator